Martlesham Parish Council

Parish Room
Felixstowe Road
Martlesham
Woodbridge
Suffolk   IP12 4PB

Clerk: Mrs Lisa Burgess
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30th July 2025

Dear Councillors

You are hereby summoned to attend the Extraordinary MEETING of MARTLESHAM PARISH COUNCIL to take place in the <u>PARISH ROOM</u> **on Monday 4th August 2025** at 11:00am.

In order to facilitate the meeting, in the absence of prior notice of a wish to speak, the Chairman will take starred items* as read and accepted without discussion. For other items, if any councillors wish to present a proposal to expedite the business, the Chairman will ask them to speak at an early stage in the discussion, if notified in advance. A hearing loop is available in the Parish Room. Please inform the Clerk if you would like it to be switched on.

The meeting is open to the public and press to attend.

L S Burgess
Lisa Burgess
Clerk/RFO

CP is council paper; **CR** is Clerk's report

AGENDA			
Time	Item	Action by Council	Paper/Ref (all by email)
11.00	**1. Apologies**	Note/accept absence	(N/A)
	2. Any declarations of disclosable pecuniary or local non-pecuniary interests	Register interests	N/A
11:05	**3. PUBLIC FORUM**		
	3.1 There will be 15 minutes available to this session where members of the public may address the council		N/A
11:20	**4. The next item to be taken in camera. To consider excluding the public and press for the next items as their presence would be prejudicial to the public interest due to the confidential nature of the matter to be discussed (Public Bodies [Admission to Meetings Act] 1960).**		
	4.1 To approve the appointment of the Council Officer	Approve	CP
	4.2 To approve the implementation of the NJC Salary Award for 2025/2026 from the 1st April 2025.	Approve	CP
	4.3 To approvement payment of back pay under the 2025/2026 NJC Salary Scales to the former Council Officer, to be paid for the period 01.04.25-31.07.25	Approve	N/A